

2025 BUDGET ELIGIBILITY REQUIREMENTS:

- If your fiscal year ends between 10/1 and 3/31, your organization must have operating budgets (both expenses and revenue) that exceed \$250,000 for the following years: FY'23, FY'24, FY'25.
- If your fiscal year ends between 4/1 and 9/30, your organization must have operating budgets (both expenses and revenue) that exceed \$250,000 for the following years: FY'23, FY'24, FY'25. If your fiscal year ends within this range and your organization advanced to a full review, you will also need an operating budget that exceeds \$250,000 for: FY'26.

SAMPLE INTEREST FORM:

This document details the questions on Howard Gilman Foundation's Interest Form. An * indicates that the field is required. To start an Interest Form, please click "Grantee Portal" in our *Fluxx portal*, then click on the [NEW APPLICANTS APPLY HERE] button at the bottom of the page. The [APPLY HERE] button will only be available while HGF is accepting Interest Forms. Dates and deadlines can be found <u>here</u>.

Organization Information

- Organization*:
- Location:
- Grant Contact*:

The Grant Contact should be the staff member who will interact most frequently with the grant portal. This is often the person who is writing the applications.

- Executive Leader*: If awarded a grant, the Executive Leader is the staff member that will be addressed in any award letters and will act as the signatory for grant contracts. If these two contacts are the same, please choose the same person for both. Further details can be found in our <u>Grants Portal User & Contact Guide</u>.
- Would this grant be paid to a Fiscal Sponsor?*: If yes, input Fiscal Sponsor Organization Name, Contact Name, Email, and Address, and upload your signed and dated Fiscal Sponsorship Agreement between the sponsor and sponsored group.



Interest Form Questions

Mission:

Mission Statement pulled from Organization Card

The mission statement above comes from the organizational information you provided us when you registered. If it needs to be revised (or if it is blank), navigate to your Organization Profile to edit it. Instructions on that process can be found on page 4 of the document linked <u>here</u>.

<u>History</u>:

Please summarize your organization's history and defining accomplishments in a maximum of two paragraphs. Feel free to use a summary from your website or from a grant application you submitted to another funder.*

Text Box

Major Programming:

Provide a brief overview of your organization's annual programming. You might consider discussing (among other things): the particular discipline or aesthetic, when and where the programming occurs, who it serves, and/or how much it costs to participate or attend. This information can be provided in narrative form (1-2 paragraphs) or in a bulleted list.

Please note that The Howard Gilman Foundation prioritizes support for professional performing arts organizations. The Foundation rarely supports organizations with missions outside of the professional performing arts and does not fund arts-education, pre-professional training, or social-service organizations. If your organization has a broader mission but operates a robust professional performing arts program that you feel fits within Gilman's mission and stated priorities, please provide details about that specific program.*

Text Box



<u>Priorities</u>:

While all performing arts organizations will be considered for funding, the Foundation is particularly interested in organizations that:

1. are organizations of color;

2. are in neighborhoods or areas of New York City where Gilman's dollars are not yet robust. Some examples include Staten Island, the Bronx, Eastern/Southern Brooklyn, and Queens.

If your organization meets any/all of the above priorities, please explain how and why. The suggested length for each answer is 2 – 3 sentences, but a bulleted list is also welcome/encouraged. If a category does not apply to your organization, you can write "N/A."

Is your organization an organization of color? Please explain.*

Text Box

Is your organization located in a neighborhoods or area of New York City where Gilman's dollars are not yet robust? Some examples include Staten Island, the Bronx, Eastern/Southern Brooklyn, and Queens. Please explain.*

Text Box

Events & Work Samples:

Please list up to three performances or rehearsals you have planned in the next 6 months. If possible, include date, time, and location. Optional: Provide a link to one online work sample.*

Text Box



<u>Finances:</u>

If your fiscal year ends between 10/1 and 3/31, please include:

- Audited or actual revenue and expense totals for FY'23
- Actual revenue and expense totals for FY'24
- Budgeted revenue and expenses for FY'25

If your fiscal year ends between 4/1 and 9/30, please include:

- Audited or actual revenue and expense totals for FY'23
- Actual revenue and expense totals for FY'24
- Most up-to-date revenue and expense projections for FY'25
- Note that if you are advanced to a full review, you will also need to show a FY'26 budget with revenue and expenses in excess of \$250K.

Please do not include any in-kind revenue or expenses in these totals. If your organization is advanced to the next stage in the evaluation process, we will request documentation to verify all revenue and expense numbers.

Audited/Actual Revenue for Fiscal Year '23:*	
Audited/Actual Expenses for Fiscal Year '23:*	
Actual Revenue for Fiscal Year '24:*	
Actual Expenses for Fiscal Year '24:* \$	
Budgeted or Most Up-to-Date Revenue Projections for Fiscal Year '25:*	\$
Budgeted or Most Up-to-Date Expense Projections for Fiscal Year '25:*	\$